

Gateway Online Academy of Ohio

An Ohio Not-for-Profit Corporation

BOARD MEETING

MINUTES

Gateway Online Academy of Ohio (the “School”) held a Board Meeting (the “meeting”) on July 11, 2022.

Board Members in Attendance:

Jonathan Petrea, Chairman
Diane Faehnrich, Vice Chairwoman
Kimberly Bartlett, Treasurer
Mark Sanzotta, Secretary
Steven Kunberger

Guests in Attendance:

Matt Arkin, SVP of Innovative Schools, ACCEL Schools, via electronic communications
Sarah OBryan, ACCEL Schools, via electronic communications
Andrea Dobbins, Sponsor Representative, Charter School Specialists
Jason McMillin, Massa Financial Solutions, via electronic communications
Mike Garcar, Associate, Callender Law Group, via electronic communications
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Chairman Petrea called the Meeting to order at 6:33 p.m.

2. Roll Call of Members Present

Chairman Petrea requested a roll call of members. A quorum confirmed with all members present.

3. Annual Meeting

Mr. Garcar discussed current terms of Board members; Members Faehnrich and Petrea are serving five-year terms ending Annual Meeting 2027; Members Bartlett and Kunberger are serving two-year terms ending Annual Meeting 2024, and Member Sanzotta is serving a one-year term ending annual meeting 2023.

Election of Officers

Mr. Garcar noted the current slate of officers:

Chairman: Jonathan Petrea
Vice Chair: Diane Faehnrich
Treasurer: Kimberly Bartlett
Secretary: Mark Sanzotta

Mr. Garcar noted the Board could consider the offices separately or as a slate. The Chairman recommended to keep the current slate unless the Board preferred otherwise. Upon Motion duly made by Member Faehnrich to keep the current slate of officers until the next annual meeting, seconded by Member Kunberger, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

4. Reports & Updates

a. Operator Report

Mr. Arkin gave the Operator Report. Enrollment is underway, with about 110 students expected between OHDELA (Ohio Distance and Electronic Learning Academy) and George Voinovich High School. Documentation will be gathered and enrollments confirmed. Opening Assurances are scheduled for July 26th. Marty Yoder is the new academic principal, and started July 5th. The site visit with Charter School Specialists is scheduled for July 21st. The School is sharing space with OHDELA and plan to move to the building in September. The stretch goal for year one enrollment is up to 500 students.

Member Bartlett asked about the date of the first day of school...it is August 15th. Member Kunberger asked how the OHDELA partner works. The School is a new option that exists as a better fit for some students instead of OHDELA. The students can be connected to the Gateway option. The Board asked if students are identified for any special education needs. The team follows all child find procedures and policies, and continues after the student is enrolled.

b. Sponsor Report

Ms. Dobbins gave the Sponsor Report. She noted that a monthly At-A-Glance report and monthly Sponsor Connection would be provided at each meeting going forward.

c. Treasurer Report

Mr. McMillin introduced himself to the Board. He noted there was no formal report this month, and the School would receive state funding in October.

d. Legal Update

Mr. Garcar provided an overview of resolutions ‘a’ through ‘m’ on the agenda. The minutes from the previous meeting is included in New Business as item ‘a’.

Animals on School Property Policy: The policy states that only service animals with proper documentation may be permitted on School property. It is recommended that the Board pass this policy as we have seen uptick in students wanting to bring pets to school across the State.

Conflict of Interest Policy: This is the same policy board has adopted in years past; this is an annual policy.

Admissions, (Open Enrollment, Residency Verification Policy: This policy is updated with language that is more in line with an online school.

School Visitor Policy: This is an annual policy which sets procedures for how the School will allow visitors into the school building.

Parent-Student Handbook: The handbook for upcoming academic year.

Attendance, Absence, Truancy policy: The policy contains updated language that is more in line with online schools.

Code of Conduct, Suspension, Expulsion, and Permanent Exclusion Policy: This is an update to the Code of Conduct the Board has passed, including an updated suspension and expulsion procedures that more clearly set out parent and student notification requirements, and updated sections regarding suspension and expulsion procedures for students who have a disability.

Parent, Family, Caregiver Engagement Policy: This is an annual policy that requires the School to take certain steps to involve parents in the education of their child.

Academic Prevention and Intervention Policy: This is an annual policy that requires the School to administer state annual tests to students in addition to using tests to evaluate student achievement. The policy requires the School to implement intervention strategies for students who test below their academic grade expectations.

Community School Pooling Agreement: The ORC allows charter schools to enter into pooling agreements to share staff and other resources to save on costs. The resolution would allow the School to share resources with other ACCEL schools.

Comprehensive Plan: The ORC requires new schools to adopt a comprehensive plan; plan consists of the Bylaws, the management contract, the Financial Controls manual, and the Education Plan. The resolution authorizes the submission of the comprehensive plan to the Sponsor.

Roberts Rules of Order: The resolution adopts Roberts Rules as the official parliamentary procedure of the Board. This does not require the Board to change the way in which it conducts meetings as the board already closely follows Roberts rules

5. Old Business

No Old Business for this meeting.

6. New Business

a. Resolution, Adoption/Approval of Minutes, May 9, 2022 Board Meeting

The Minutes of the May 9, 2022 Board meeting was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Minutes of the May 9, 2022 Board meeting without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

b. Resolution Adoption/Approval of Animals on School Property Policy

The Animals on School Property Policy was brought forward for consideration by the Board. A discussion was had in the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Animals on School Property Policy without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

c. Resolution Adoption/Approval of Conflict of Interest and Public Ethics Policy, 2022/2023 Academic Year

The Conflict of Interest and Public Ethics Policy for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Conflict of Interest and Public Ethics Policy for the 2022/2023 Academic Year without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

d. *Resolution, Adoption/Approval of Admissions, (Open) Enrollment, and Residency Verification Policy (update)*

The Admissions, (Open) Enrollment, and Residency Verification Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Admissions, (Open) Enrollment, and Residency Verification Policy without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

e. *Resolution, Adoption/Approval of School Visitor Policy, 2022/2023 Academic Year*

The School Visitor Policy for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the School Visitor Policy for the 2022/2023 Academic Year without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

f. Resolution, Adoption/Approval of Parent/Student Handbook, 2022/2023 Academic Year

The Parent/Student Handbook for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Parent/Student Handbook for the 2022/2023 Academic Year without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

g. Resolution, Adoption/Approval of Attendance, Absence & Truancy Policy (update)

The Attendance, Absence & Truancy Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Attendance, Absence & Truancy Policy without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

h. Resolution, Adoption/Approval of Code of Conduct, Suspension, Expulsion and Permanent Exclusion Policy (update)

The Code of Conduct, Suspension, Expulsion and Permanent Exclusion Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Code of Conduct, Suspension, Expulsion and Permanent Exclusion Policy without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

i. Resolution, Adoption/Approval of Parent/Family Caregiver Engagement Policy, 2022/2023 Academic Year

The Parent/Family Caregiver Engagement Policy for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Parent/Family Caregiver Engagement Policy for the 2022/2023 Academic Year without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

j. Resolution, Adoption/Approval of Academic Prevention/Intervention Policy, 2022/2023 Academic Year

The Academic Prevention/Intervention Policy for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Academic Prevention/Intervention Policy for the 2022/2023 Academic Year without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

k. Resolution, Adoption/Approval of First Amendment to Community Schools Pooling Agreement

The First Amendment to Community Schools Pooling Agreement was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the First Amendment to Community Schools Pooling Agreement without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

l. Resolution, Approving Comprehensive Plan

The resolution Approving Comprehensive Plan was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the resolution Approving Comprehensive Plan without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

m. Resolution, Adoption/Approval of Roberts' Rules of Order

The resolution for Roberts' Rules of Order was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt Roberts' Rules of Order without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

7. Open Discussion

Member Kunberger asked about the requirements for automatic withdrawal. Ms. Dobbins noted that active engagement hours and offline activity hours would be tracked. Automatic withdrawal of a student occurs after 72 consecutive hours of inactivity or absence. This would equal about 14 calendar days of instruction.

8. Date/time for next meeting/location – *Monday, August 8, 2022 at 6:30 p.m. Eastern at Parma Academy, 12925 Corporate Dr., Parma 44130.*

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Faehnrich to adjourn the July 11, 2022 Board meeting of Gateway Online Academy of Ohio without amendment, seconded by Member Sanzotta, the Motion passed by unanimous affirmative vote. The meeting adjourned at 6:54 p.m.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the July 11, 2022 Regular Board

meeting of Gateway Online Academy of Ohio, with/without amendments,

made by MEMBER SANZOTTA, seconded by MEMBER FAEHNRIK.

Roll Call Board Member Name/Initials	AYE	NAY	Other (Abstain, not present, etc.)
Kimberly Bartlett	- KB		
Diane Faehnrich	- DF		
Steven Kunberger	- SK		
Mark Sanzotta	- MS		
Jonathan Petrea, Chairman	- J.P.		

Executed and adopted by a vote of the Board on this 8th day of August, 2022.



 Jonathan Petrea, Chairman
 Gateway Online Academy of Ohio