

Gateway Online Academy of Ohio
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Gateway Online Academy of Ohio (the “School”) held a Regular Board Meeting (the “meeting”) on October 10, 2022 at 12925 Corporate Drive, Parma, 44130.

Board Members in Attendance

Kimberly Bartlett, Board Treasurer
Diane Faehnrich, Vice Chairwoman
Mark Sanzotta, Board Secretary
Jonathan Petrea, Chairman

Guests in Attendance:

Anne Trakas, Sr. Board Services Manager, Callender Law Group
Mike Garcar, Associate, Callender Law Group, via Zoom
Matt Arkin, SVP, Innovative Schools, ACCEL Schools, via Zoom
Brian Hessey, Head of School, Gateway Online Academy of Ohio
Ed DePersis, ACCEL Schools, via Zoom
Jason McMillin, Massa Financial, via Zoom
Jennifer Heyman, Sponsor Representative, Charter School Specialists

1. Sign-in / A Call to order

Chairman Petrea called the meeting to order at 6:55 p.m.

2. Roll Call of Members Present

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

3. Review/Acceptance of Agenda

Discussion, Adoption/Approval of Agenda, October 10, 2022 Board Meeting

The Minutes for the October 10, 2022 Board Meeting were brought forward for consideration by the Board. Upon Motion duly made by Member Bartlett to adopt the Minutes for the October 10, 2022 Board Meeting without amendment, seconded by Member Sanzotta, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Steven Kunberger			Not Present
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

4. Resignation of Board Member

Acknowledgement of Resignation of Board Member Kunberger

The Resignation of Board Member Kunberger was brought forward for consideration by the Board. Upon Motion duly made by Member Sanzotta to acknowledge the Resignation of Member Steven Kunberger, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

5. Public Hearings

a. Standardized Test Preparation Time Limit/Waiver Application

b. IDEA Part B Funds

Opportunity for Public Comment

None.

6. Reports and Updates

a. Head of School Report

i. *Head of School Report*

ii. *Revised Parent/Student Handbook, 2022/2023 Academic Year*

Mr. Hessey gave the Head of School Report.

The School is completing their second round of STARS testing. There are 13 sites for in-person testing and 51% of students have taken the first test. The Ohio Department of Education requires that the test be taken in-person, and testing will continue all year. Students must have two tests per year, about 13 weeks apart.

Participation in orientation has been great. A Student of the Month program has been started and students seem to really like it. The Student of the Month is posted on the School webpage.

On-site sessions help to foster relationships between teachers and students. Social Space started this month. The program does Trivia Tuesdays and Wellness Wednesdays. PBIS has been formulated, as well as the Five Keys to Gateway. The School is working on ways to provide positive support for students, like t-shirts and school magnets as rewards for completing the STARS test.

Enrollment was discussed. There are currently 200 students enrolled. There are 65 students in the pipeline and 4 students withdrew.

There are approximately 47 students with disabilities. Their IEPs are current and there are two (2) Intervention Specialists on staff. The School would like to hire two to three additional Intervention Specialists to help with the caseload.

The School has met with the Ohio Department of Education for DORP. They will have ongoing meetings to address roadblocks.

Mr. Hessey noted he would like to see the formation of a Workforce Development Committee. The Committee would help bring in speakers from different military branches and business leaders. Mr. Hessey encourages Board involvement and Chairman Petrea expressed interest in helping. The Board discussed having speakers come in on Thursdays and trying to involve professional sports teams.

Superintendent's Residency Verification Update

There are 63 newly enrolled students. There were 2 changes, and not flags to report.

b. Management Company Report (ACCEL Schools)

Mr. Arkin gave the Management Company Report. Mr. Arkin noted the School has a good relationship with OHDELA.

Workforce Development will be in Cleveland to visit the School in November.

Mr. Hessey will give both the Head of School Report and Management Company Report in November, as Mr. Arkin will be out of the country at the time of the November meeting.

c. Sponsor Report (St. Aloysius-Charter School Specialists)

- i. *Discussion, Fiscal Review Memo, August 2022*
- ii. *October 2022 At-A-Glance Report*
- iii. *October 2022 Sponsor Connection*

Jenn Heyman was in attendance; there were no additional items to report for the meeting.

d. Treasurer Report (Massa Financial Solutions)

- i. *Discussion, September 2022 Financial Statements*
- ii. *Discussion, Budget 2022/2023 Academic Year and Five-Year Forecast*

Mr. McMillin provided the Treasurer Report. The September 2022 Financial Statement was brought forward for discussion.

Mr. McMillin noted that there was not a lot of activity in the September Financial Statements and that there will be more activity with more enrollments and more funding. The School can expect a more robust report next month.

Mr. McMillin explained that Mr. DePersis can speak on the Five-Year Forecast in detail. There is an expected enrollment of 500 students and some turnover is also expected.

ACCEL expects 419 student FTEs, based on their experience with other online schools. The model is built conservatively on a per pupil basis. The model does not reflect federal programs at this time. The federal programs will have a net zero effect, the School must expend whatever dollars that come in.

The Community School Budget has been reviewed with ACCEL and is in the format required by the Ohio Department of Education.

- e. Legal Update (Callender Law Group)**
 - i. October 2022 Legal Update*
 - ii. Discussion, Workforce Development Committee*
 - iii. Review of resolutions on the agenda*

Mr. Garcar gave the Legal Update. The New Business items were reviewed. The Handbook has one change recommended by the Ohio Department of Education. The change is regarding online activity for attendance. The student must have 10 hours of online activity for every 24-hour period.

- f. Adoption/Approval of Head of School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update**
 The School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update were brought forward for consideration by the Board. Motion duly made by Member Barlett to adopt the School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update without amendment, seconded by Member Sanzotta, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

- 7. Committee Reports, if submitted**
 - a. Executive Committee*
 - b. Audit & Finance Committee*
 None.

- 8. Old Business**
None.

9. New Business

a. Discussion, Adoption/Approval of Minutes, September 12, 2022 Board Meeting

The Minutes for the September 12, 2022 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Minutes for the September 12, 2022 Board Meeting without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

b. Resolution, Adoption/Approval of Comprehensive Plan

The Comprehensive Plan was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Comprehensive Plan without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

c. Resolution, Adoption/Approval of Standardized Test Preparation Time Limit/Waiver Application, 2022/2023 Academic Year

The Standardized Test Preparation Time Limit/Waiver Application for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Standardized Test Preparation Time Limit/Waiver Application for the 2022/2023 Academic Year without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

- d. *Resolution, Adoption/Approval of Budget, 2022/2023 Academic Year*
 The Budget for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Budget for the 2022/2023 Academic Year without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

- e. *Resolution, Adoption/Approval of Five-Year Forecast*
 The Five-Year Forecast was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Five-Year Forecast without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

- f. *Resolution, Adoption/Approval of Parent/Student Handbook 2022/2023 Academic Year, revised*

The Revised Parent/Student Handbook for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Revised Parent/Student Handbook for the 2022/2023 Academic Year without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

10. Open Discussion/Public Comment

The Board discussed committee development, including an Academic Committee, a Finance Committee, and a Workforce Development Committee. Chairman Petrea requested a formalized committee structure at the next meeting, to be sent out in Request for Agenda Topics. Board Members were encouraged to write their ideas down.

Mr. Hessey will ask his leadership team what supports are needed from the Board.

11. Date/Time/Location of the Next Regular Board Meeting:

Monday, November 14, 2022, at 6:30 p.m. at 12925 Corporate Dr., Parma, 44130.

12. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Faehnrich to adjourn the October 10, 2022, Board Meeting of Gateway Online Academy of Ohio, seconded by Member Sanzotta, the Motion to adjourn was approved by unanimous affirmative vote. The meeting was adjourned at 7:26 p.m.





Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the October 10, 2022 Regular Board

meeting of Gateway Online Academy of Ohio, with without amendments,

made by FAEHNRICH, seconded by BARTLETT.

Roll Call Board Member Name/Initials	AYE	NAY	Other (Abstain, not present, etc.)
Kimberly Bartlett			
Diane Faehnrich			
Mark Sanzotta			
Jonathan Petrea, Chairman			

Executed and adopted by a vote of the Board on this 14th day of NOVEMBER,
2022.



Jonathan Petrea, Chairman
Gateway Online Academy of Ohio