

Gateway Online Academy of Ohio
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Gateway Online Academy of Ohio (the “School”) held a Regular Board Meeting (the “meeting”) on November 14, 2022 at 12925 Corporate Drive, Parma, 44130.

Board Members in Attendance

Jonathan Petrea, Chairman
Kimberly Bartlett, Board Treasurer
Diane Faehnrich, Vice Chairwoman
Mark Sanzotta, Board Secretary

Guests in Attendance:

Anne Trakas, Sr. Board Services Manager, Callender Law Group
Mike Garcar, Associate, Callender Law Group, via Zoom
Martin Yoder, Principal, Gateway Online Academy of Ohio
Andrea Dobbins, Sponsor Representative, Charter School Specialists
Brian Hessey, Head of School, Gateway Online Academy of Ohio
Jason McMillin, Fiscal Representative, Massa Financial Solutions, via Zoom
Ed Oliveros, Guest

1. Sign-in / A Call to order

Chairman Petrea called the meeting to order at 6:34 p.m.

2. Roll Call of Members Present

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

3. Review/Acceptance of Agenda

Discussion, Adoption/Approval of Agenda, November 14, 2022 Board Meeting

The agenda for the November 14, 2022 Board Meeting were brought forward for consideration by the Board. The agenda for the November 14, 2022 Board Meeting was adopted without amendment by common consent and without objection.

4. Reports and Updates

a. Head of School/Management Company Report (Mr. Hessey/ACCEL Schools)

i. *Head of School Report*

Mr. Hessey gave the Head of School Report.

Enrollment was discussed. 406 students were enrolled as of November 6, 2022 and up to 453 by November 14, 2022. Two (2) other online schools closed down so the school is growing quickly. The School estimates enrollment could be up to 600 by Christmas. There are 148 students in the pipeline and three (3) students withdrew to go to another school. Two (2) students dropped out. One (1) will pursue their GED and another dropped out as they are over 18 years old.

Personnel Report

Mr. Yoder was introduced to the Board. The School is searching for additional staff, specifically Intervention Specialists and math teachers.

The School has held a PBIS Team discussion and will be implementing that. The School is also finalizing their mission and vision statement, while working on establishing a guiding statement.

The School is working on their RTIs (Response to Intervention). This process is a little different because of the unique circumstances of the School. The School is working to address the needs of students.

The School was initially working weekly, but meetings have now been moved to every other week. The next meeting is Thursday at 1:00 p.m. via Microsoft Teams. Board members were invited to join and should contact Mr. Hessey if they would like to do so.

The next school newsletter will come out next week. Five Students of the Month were profiled in the newsletter and were happy to receive the recognition.

Mr. Hessey asked whether the Board is receiving newsletters. Member Bartlett said she received the newsletter. Mr. Hessey recommends the Board take a look at the School website.

The students are getting ready for their End of Course exams and makeups will occur in December. There are around 300-400 students to test and each student will take 2-3 tests. The students have completed 80 courses.

About 88% of students have participated in the live onboarding.

The School is working on CTE programming. This year they are focusing on Rise UP MS and Sigma 6. The School is looking to add more Career Tech Education options for next year.

ii. Discussion, Possip Survey

This was the first survey sent out to parents. Only 15 responses were received. There is another survey to be sent out this week and another will be sent out by the end of the month. Overall, the results of the surveys are positive.

iii. Superintendent's Residency Verification Update

There are 74 newly enrolled students. Of the 25 residency reviewed, there were no issues. There were two (2) addresses updated and no flags to report. The School has added over 200 students in the last few weeks and is very busy with transcripts.

Chairman Petrea inquired about the program student retention. Mr. Hessey replied that success coaches reach out twice a week. Mr. Hessey explained that most students that the School is losing have not even started yet. These might be students with children or other things that prevent them from starting. The School is working on building relationships to assist students who have obstacles for attending school. Mr. Hessey also noted that sometimes a GED is the best option for students, depending on where they are in terms of age and credits needed for graduation.

Mr. Hessey also noted that wrap-around services are available and the Catholic Charities partnership will help families with Thanksgiving dinners.

Member Bartlett said she was very impressed by the results and asked whether there has been an increase in math or reading skills. Mr. Hessey said that there has been an improvement in engagement, which is the first step toward seeing an increase in skill growth.

b. Sponsor Report (St. Aloysius-Charter School Specialists)

- i. Discussion, Fiscal Review Memo, September 2022*
- ii. November 2022 At-A-Glance Report*
- iii. November 2022 Sponsor Connection*

Ms. Dobbins gave the Sponsor Report.

Ms. Dobbins reviewed the newsletter with the Board.

There was an on-site assistance review earlier today to ensure the School is following their plan. A formal report will be submitted, but Ms. Dobbins

believes things are going great for the School right now and noted that DORP is difficult, especially with the online status of the School.

c. Treasurer Report (Massa Financial Solutions)

i. Discussion, October 2022 Financial Statement

Mr. McMillin provided the Treasurer Report. The October 2022 Financial Statement was brought forward for discussion. October was the first funding of the year.

The FTEs were paid out at about 136. This was calculated at the end of September and the School will not see an increase in enrollment for a month or so. November’s payment will be at about 182. The School has a cash balance of around \$67,000. The obligations to ACCEL are paid based on the management agreement. A few other payments were made for legal fees and sponsor fees for the months. Mr. McMillin expects payment to increase and the School should see federal awards by mid-year.

d. Legal Update (Callender Law Group)

- i. November 2022 Legal Update**
- ii. Discussion, Committee Formation - Background**
- iii. Review of resolutions on the agenda**

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

e. Adoption/Approval of Head of School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update

The School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update were brought forward for consideration by the Board. Motion duly made by Member Sanzotta to adopt the School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

5. Committee Reports, if submitted

- a. *Executive Committee*
- b. *Audit & Finance Committee*
- c. *Other proposed committees*

None. The Board noted that committees will be formed in the very near future.

6. Old Business

None.

7. New Business

- a. *Discussion, Adoption/Approval of Minutes, October 10, 2022 Board Meeting*

The Minutes for the October 10, 2022 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Minutes for the October 10, 2022 Board Meeting without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Board Member Name/Initials	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

- b. *Resolution, Adoption/Approval of Graduation Requirements, 2022/2023 Academic Year*

The Graduation Requirements for the 2022/2023 Academic Year were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Graduation Requirements for the 2022/2023 Academic Year without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

Board Member Name/Initials	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

c. Resolution, Adoption/Approval of Student Interactions with Peace Officers Model Curriculum

The Student Interactions with Peace Officers Model Curriculum was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Student Interactions with Peace Officers Model Curriculum without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

8. Open Discussion/Public Comment

The Board is required to meet eight (8) times per years according to the sponsor contract. The meeting schedule currently has the Board meeting 12 times per year. Chairman Petrea asked Mr. Garcar if the Board needed to meet in December. Mr. Garcar noted that there was nothing required for the December meeting at this time. Chairman Petrea noted that the December Board meeting is cancelled, unless the Board objected. There were no objections to cancelling the December 12th meeting.

The Board discussed committee formation. Chairman Petrea asked the Board to consider committees and what the Board would like to assist with and be prepared to discuss this at the January meeting.

9. Date/Time/Location of the Next Regular Board Meeting:
Monday, January 9, 2023, at 6:30 p.m. at 12925 Corporate Dr., Parma, 44130.

10. Adjournment

There being no further business to come before the Board, Chairman Petrea stated that the November 14, 2022 meeting of the Board of Gateway Online Academy of Ohio was adjourned by common consent and without objection at 7:05 p.m.

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the November 14, 2022 Regular Board Meeting

of Parma Academy, with without amendments, made by MEMBER PETREA

seconded by MEMBER GALINAS.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	-		
Mary Galinas	<i>Mary Galinas</i>		
Jonathan Petrea	<i>J.P.</i>		
Mark Sanzotta	-		<i>Not present</i>
Diane Faehnrich, Chairwoman	<i>DF</i>		

Adopted by a vote of the Board on this 9th day of JANUARY, 2023.

Diane Faehnrich

*Diane Faehnrich, Chairwoman
Parma Academy*