

**Gateway Online Academy of Ohio**  
*(An Ohio Not-for-Profit Corporation)*  
**BOARD MEETING**

**MINUTES**

Gateway Online Academy of Ohio (the “School”) held a Regular Board Meeting (the “meeting”) on March 13, 2023 at 12925 Corporate Drive, Parma 44130.

**Board Members in Attendance**

Kimberly Bartlett, Board Treasurer  
Diane Faehnrich, Vice Chair  
Mark Sanzotta, Board Secretary, arrived 6:08 p.m.  
Jonathan Petrea, Chairman

**Guests in Attendance:**

Brian Hessey, Head of School, Gateway Online Academy of Ohio, via Zoom  
Marty Yoder, Principal, Gateway Online Academy of Ohio, via Zoom  
Jason McMillin, Massa Financial Solutions—via Zoom  
Delores Junior, Sponsor Representative, Charter School Specialists  
Anne Trakas, Sr. Board Services Manager, Callender Law Group  
Mike Garcar, Associate, Callender Law Group  
Michael Johns, guest

**1. Sign-in / A Call to order**

Chairman Petrea called the meeting to order at 6:49 p.m.

**2. Roll Call of Members Present**

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

**3. Review/Acceptance of Agenda**

*Discussion, Adoption/Approval of Agenda, March 13, 2023 Board Meeting*

The agenda of the March 13, 2023 Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Bartlett to accept agenda of the March 13, 2023 Board Meeting as presented, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**4. Discussion, Board Member Candidate**

*Consideration of Michael Johns*

*Sponsor Approval Letter*

The consideration of Michael Johns for Board membership was brought forward for discussion. The approval letter from the Sponsor was received, and included in the meeting materials. Upon Motion duly made by Member Sanzotta to appoint Michael Johns to serve on the Board, term ending Annual Meeting 2024, seconded by Member Faehrich, the Motion passed by majority affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett		X	
Diane Faehrich	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**5. Reports and Updates**

**a. Head of School/Management Company Report (ACCEL Schools)**

**i. Head of School Report**

Mr. Hessey gave the Head of School Report.

End-of-Course preparations are underway. The Juniors are scheduled to take the ACT; five (5) students have opted to take the test.

There has been an increase in PBIS supports services; the staff is doing a good job, and they continue to work with parents. There is a School mascot contest underway.

About 82% of students have participated in live orientation sessions. Students are getting involved in Social Spaces, with about 170-180 students participating. There was positive comment about the Social Spaces. The School website is updating constantly. Lunch and Learn is ongoing as well.

Enrollment is currently 911 students. The State has limited the School to about 1,000 students for the first year.

About 62 students were withdrawn over the last month, with about 30 students withdrawn due to the 72-hour rule. Some students moved to other schools, a few were incarcerated, and about 4 never logged in. There are about 176 students with disabilities, and about 76 in the process of verification; about 22% of students are Special Ed students.

*ii. Management Company Report (ACCEL Schools)*

Mr. Hessey continued with the Management Company Report. The Superintendent's Residency Verification Update was given. There were about 191 new students; 16 letters were returned. There were three (3) updates, and no disputes.

**b. Sponsor Report (St. Aloysius-Charter School Specialists)**

- i. Discussion, Fiscal Review Memo, January 2023*
- ii. Discussion, At-A-Glance Report, March 2023*
- iii. Discussion, Sponsor Connection, March 2023*

Ms. Junior gave the Sponsor Report. The Sponsor Report was reviewed. The calendar for next year is required by April 1<sup>st</sup> to the Sponsor. The School is required to provide 920 instructional hours.

**c. Treasurer Report (Massa Financial Solutions)**

- i. Discussion, February 2023 Financial Statement*

Mr. McMillin provided the Treasurer Report. The February 2023 Financial Statement was brought forward for discussion. The School has a cash balance just under \$30,000. The expenses are standard. The School saw an increase in FTEs to 427 in February; the School budgeted 500 FTEs for the year.

**d. Legal Update (Callender Law Group)**

- i. March 2023 Legal Update*
- ii. Review of resolutions on the agenda*

Mr. Garcar gave the Legal Update. The New Business items were discussed.

**e. Adoption/Approval of Head of School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update**

The School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update were brought forward for consideration by the Board. Upon Motion duly made by Member Bartlett to adopt the School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**6. Committee Reports, if submitted**

- a. *Finance Committee*
- b. *Workforce Development Committee*
- c. *Academic Excellence Committee*

Chairman Petrea appointed Member Johns to the Workforce Development Committee, and Member Faehnrich to the Academic Excellence Committee.

Chairman Petrea looks forward to hear about the progress of committees.

**7. Old Business**

None.

**8. New Business**

- a. *Discussion, Adoption/Approval of Minutes, February 13, 2023 Board Meeting*  
The Minutes of the February 13, 2023 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Minutes of the February 13, 2023 Board Meeting without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**b. Resolution, Adoption/Approval of Structured Literacy Certification Process Policy**

The Structured Literacy Certification Process Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Structured Literacy Certification Process Policy without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**c. Resolution, Adoption/Approval of Career Advising Policy, 2022/2023 Academic Year**

The Career Advising Policy, 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Sanzotta to adopt the Career Advising Policy for the 2022/2023 Academic Year without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**9. Open Discussion/Public Comment**

The Board Member training for those members who need Sunshine Laws Training is required by May 1<sup>st</sup>.

**10. Date/Time/Location of the Next Regular Board Meeting:**

There was discussion regarding the date and location of the April 10, 2023 meeting. The Chairman moved the location of the *April 10, 2023 meeting to 4 Summit Park Drive, Suite 360, Independence OH 44131, and the time to 6:00 p.m.*

**11. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Faehnrich to adjourn the March 13, 2023, Board Meeting of Gateway Online Academy of Ohio, seconded by Member Sanzotta, the Motion to adjourn was approved by unanimous affirmative vote. The meeting was adjourned at 7:10 p.m.





<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**APPROVAL AND ADOPTION OF MINUTES**

Motion to approve and adopt minutes of the March 13, 2023 Regular Board

meeting of Gateway Online Academy of Ohio, with without amendments,

made by FREHNRICH, seconded by JOHNS.

Roll Call Board Member Name/Initials	AYE	NAY	Other (Abstain, not present, etc.)
Kimberly Bartlett			
Diane Faehnrich			
Michael Johns			
Mark Sanzotta			<u>not present</u>
Jonathan Petrea, Chairman			

Executed and adopted by a vote of the Board on this 10th day of April,  
2023.

  
Jonathan Petrea, Chairman  
Gateway Online Academy of Ohio