

**Gateway Online Academy of Ohio**  
*(An Ohio Not-for-Profit Corporation)*  
**BOARD MEETING**

**MINUTES**

Gateway Online Academy of Ohio (the “School”) held a Regular Board Meeting (the “meeting”) on May 8, 2023 at 12925 Corporate Drive, Parma 44130.

**Board Members in Attendance**

Kimberly Bartlett, Board Treasurer  
Diane Faehnrich, Vice Chair  
Jonathan Petrea, Chairman  
Mark Sanzotta, Board Secretary  
Michael Johns

**Guests in Attendance**

Brian Hessey, Head of School, Gateway Online Academy of Ohio  
Lesley Gillen, Massa Financial Solutions—via Zoom  
Anthony Sims, ACCEL Schools, via Zoom  
Daniel Willenborg, Sponsor Representative, Charter School Specialists  
Mike Garcar, Associate, Callender Law Group

**1. Sign-in / A Call to order**

Chairman Petrea called the meeting to order at 7:00 p.m.

**2. Roll Call of Members Present**

Chairman Petrea requested a roll call of Board members. The Chairman noted a quorum was present.

**3. Review/Acceptance of Agenda**

*Discussion, Adoption/Approval of Agenda, May 8, 2023 Board Meeting*

The agenda of the May 8, 2023 Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Johns to accept agenda of the May 8, 2023 Board Meeting as presented, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**4. Reports and Updates**

**a. Head of School/Management Company Report (ACCEL Schools)**

**i. Head of School Report**

Mr. Hessey gave the Head of School Report.

State Testing is complete; all staff have been out in 33 locations for the last few months. There should be more data for review at the next meeting.

Some engagement numbers are low due to Spring Break. Mr. Hessey stated he was not happy with the number of withdrawals; most were due to the 72-hour rule. He noted it was difficult to keep 18-year-olds in school.

Discussion continued regarding Social Space. A retired member of the Army will speak to the kids, as well as an NFL player. The Social Space provides really good interaction for students. The newsletter was released, and drawings for the School mascot are still being accepted until the end of the month.

Enrollment is about 883 right now. Withdrawals for April are about 47, with 36 due to the 72-hour rule; two (2) moved to another state, four (4) never logged in, and five (5) moved to another district. There are about 192 students with disabilities. About eight (8) students are SPED students.

*Residency Verification Report*

There were no new students; four (4) students re-enrolled. Sixteen letters were returned, with six (6) new addresses. There were no disputes to report.

Member Johns asked if all 883 students were active. Mr. Hessey noted this is a fluid term; about 75% of students are engaged, with some at 100% engagement, and some at about 20% engagement.

Member Faehnrich asked if there is an attendance officer. Mr. Hessey affirmed there is, and there are about 20 meetings per week. It is difficult to keep up. There was discussion about whether another full- or part-time staff person is needed. Mr. Hessey noted they will increase meetings next year, and focus more on drop-out recovery, and using success coaches for

engagement. They are looking at setting up the engagement part a little differently.

Member Faehnrich asked if parents were texted or called. Member Johns asked why students are in the school. Mr. Hessey stated some students are drop-out recovery, some have social-emotional needs. Most are in the 17-21 age range, with an average of 17-18 years old. Students are usually 3-15 credits deficient.

Chairman Petrea asked about who to contact for participation in Social Space. Could the Board have Christina's contact information to arrange to speak or arrange for speakers for the students?

Mr. Hessey noted that several students have started in the STNA program, and five (5) will be testing soon. Chairman Petrea asked about a list of profile priorities for Social Space to help motivate students.

**b. Sponsor Report (St. Aloysius-Charter School Specialists)**

- i. *Discussion, Fiscal Review Memo, March 2023*
- ii. *Discussion, At-A-Glance Report, May 2023*
- iii. *Discussion, Sponsor Connection, May 2023*

Mr. Willenborg gave the Sponsor Report. The Sponsor Connection and At-A-Glance Reports were reviewed. The Fiscal Review Memo was noted. The School is substantially compliant. The School had a payout in April on 546.26 FTEs. Most onsite reviews are complete. There is no Corrective Action Plan. There are no comparison schools, as Gateway is too new.

There was a reminder given about key dates, and a review of legal topics in the Sponsor Connection. College and Career readiness was referenced. Literacy is a big push. Several conferences regarding literacy are available.

**c. Treasurer Report (Massa Financial Solutions)**

- i. *Discussion, April 2023 Financial Statement*

Mr. McMillin provided the Treasurer Report. The March 2023 Financial Statement was brought forward for discussion. The School has a positive cash balance. Financially, the School is doing well.

**d. Legal Update (Callender Law Group)**

- i. *May 2023 Legal Update*
- ii. *Review of resolutions on the agenda*

Mr. Garcar gave the Legal Update. The New Business items were discussed.

- e. *Adoption/Approval of Head of School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update*

The School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update were brought forward for consideration by the Board. Upon Motion duly made by Member Bartlett to adopt the School Report/Management Company Report/Sponsor Report/Treasurer Report/Legal Update without amendment, seconded by Member Sanzotta, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**5. Committee Reports, if submitted**

- a. *Finance Committee*
- b. *Workforce Development Committee*
- c. *Academic Excellence Committee*

**6. Old Business**

None.

**7. New Business**

- a. *Discussion, Adoption/Approval of Minutes, April 10, 2023 Board Meeting*  
The Minutes of the April 10, 2023 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Minutes of the April 10, 2023 Board Meeting without amendment, seconded by Member Johns, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**b. Resolution, Adoption/Approval of Revised Board Meeting Schedule, 2023/2024 Academic Year**

The Revised Board Meeting Schedule for the 2023/2024 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Revised Board Meeting Schedule for the 2023/2024 Academic Year without amendment, seconded by Member Johns, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**c. Resolution, Adoption/Approval of Budget, 2023/2024 Academic Year**

The Budget for the 2023/2024 Academic Year was brought forward for consideration by the Board. A discussion was had during the Treasurer Report. Upon Motion duly made by Member Faehnrich to adopt the Budget for the 2023/2024 Academic Year without amendment, seconded by Member Johns, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehnrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**d. Resolution, Adoption/Approval of Five-Year Forecast, Spring 2023**

The Five-Year Forecast, Spring 2023 was brought forward for consideration by the Board. A discussion was had during the Treasurer Report. Upon Motion duly made by Member Faehnrich to adopt the Five-Year Forecast, Spring 2023 without amendment, seconded by Member Johns, the Motion passed by unanimous affirmative vote.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**8. Open Discussion/Public Comment**

Mr. Hessey sent the information regarding Christina scheduling for Social Space.

**9. Date/Time/Location of the Next Regular Board Meeting:**

Currently scheduled for **June 12, 2023 at 6:30 p.m. at Parma Academy, 12925 Corporate Drive, Parma 44130.**

**10. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Member Johns to adjourn the May 8, 2023, Board Meeting of Gateway Online Academy of Ohio, seconded by Member Faehrich, the Motion to adjourn was approved by unanimous affirmative vote. The meeting was adjourned at 7:29 p.m.

<b>Board Member</b> <i>Name/Initials</i>	<b>AYE</b>	<b>NAY</b>	<b>OTHER</b> <i>(Not Present, Abstain, etc.)</i>
Kimberly Bartlett	X		
Diane Faehrich	X		
Michael Johns	X		
Mark Sanzotta	X		
Jonathan Petrea, Chairman	X		

**APPROVAL AND ADOPTION OF MINUTES**

Motion to approve and adopt minutes of the May 8, 2023 Regular Board

meeting of Gateway Online Academy of Ohio, with/without amendments,

made by Bartlett, seconded by Sanzotta.

<b>Roll Call Board Member Name/Initials</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, not present, etc.)</b>
Kimberly Bartlett	<i>[Handwritten mark]</i>		
Diane Faehnrich	<i>[Handwritten mark]</i>		
Michael Johns	<i>[Handwritten mark]</i>		
Mark Sanzotta	<i>[Handwritten mark]</i>		
Jonathan Petrea, Chairman	<i>[Handwritten mark]</i>		

Executed and adopted by a vote of the Board on this 12th day of JUNE,  
2023.

  
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Jonathan Petrea, Chairman  
Gateway Online Academy of Ohio